

# Sample Software Change Notice (SCN)

SCN number: \_\_\_\_\_

Date: \_\_\_\_\_

Originator: \_\_\_\_\_

Description of change:

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Reason for Change:

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Functions Affected:

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Identification of Software Media Affected:

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Identification of Documentation Affected:

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Software Change Tested/Validated: ☐ YES ☐ NO

Software Change Authorization:

Date: \_\_\_\_\_

Distribution: